



RECREATION AND PARKS

DEPARTMENT OF RECREATION & PARKS  
RECREATION & ATHLETICS DIVISION  
1 HARRY S. TRUMAN PARKWAY  
P.O. BOX 6675  
ANNAPOLIS, MD 21401  
410-222-7300  
[www.aacounty.org/recparks](http://www.aacounty.org/recparks)



Helping People Volunteer  
2666 Riva Road, Suite 300  
Annapolis, MD, 2140 1  
[www.volunteerannearundel.org](http://www.volunteerannearundel.org)  
410-897-9207

January 2010,

Dear Volunteer Summer Serve Leadership Challenge applicant,

Thank you for your interest in the Volunteer Summer Serve Leadership Challenge (V.S.S.L.C.) program. The V.S.S.L.C. program is a 2-week volunteer experience with 4 sessions taking place through out the summer. The program is a collaboration between Recreation and Parks and The Volunteer Center for Anne Arundel County. The cost of the program is being subsidized by the Volunteer Center for Anne Arundel County, through a grant from the Comcast Foundation. **The program fee cost to the participant is \$30 for one 2-week session. Additional sessions are available for \$90.**

Participants are given opportunities to volunteer in a variety of different settings, which include working with individuals with disabilities, park conservation and clean up, and working with other community agencies. **As a volunteer, this experience is an opportunity to earn community service hours.** You may use this as experience when you begin to interview for employment in any field, apply for college, and utilize what you have learned in various aspects through out your life. Participants are expected to be able to communicate and work well with others in a team-building atmosphere. In addition to their volunteering, participants will attend lectures, field trips, and activities, which assist in gaining skills in leadership and decision-making. Over all, we hope that this experience helps participants grow and develop into contributing and productive members of society.

In this Packet you will find:

- A V.S.S.L.C. application
- Two (2) reference forms
- A list of dates and locations of Orientation and Interview.
- A checklist to use before you send in your application
- Interview tips
- Information regarding what will happen after you send your application to us

**PLEASE READ THIS ENTIRE PACKET CAREFULLY. IT CONTAINS DATES AND DEADLINES THAT YOU CANNOT MISS. FAILURE TO COMPLY WITH THESE DEADLINES AND TRAINING SCHEDULE WILL IMMEDIATLEY DISQUALIFY YOU FROM THE PROGRAM.**

**In order to be considered for a V.S.S.L.C. the applicant must:**

1. Complete (at least) the 7<sup>th</sup> grade by June of 2010.
2. Complete the enclosed application return it so that it is received by **May 14, 2010.**
  - Included with the application you must send a copy of your school ID and two (2) reference forms. If you do not have a school ID then you may include the top half of a report card or a letter from your school counselor.
  - The reference forms should be completed by a teacher, neighbor, coach, etc. (family members cannot serve as a reference).
  - You must also complete a short essay (1-2 paragraphs) describing why you want to take part in V.S.S.L.C. and what you hope to gain from the experience.
3. Attend 1 Orientation and Interview.
4. Be prepared to make \$30 non-refundable registration fee for 1 session and \$90 for additional sessions.
5. Attend every day of each session chosen. Only absences with prior approval from supervisors or doctors note are acceptable.

**Applications will not be processed without all the above information. Applications must be received by 4:30pm Friday, May 14, 2010. If you have any questions, please feel free to contact me at (410) 222-7313.**

Thank you for your interest in this program.

Sincerely,

Wendy S. Scarborough  
Recreation Supervisor  
1 Harry S. Truman Parkway  
Annapolis, MD 21401

## V.S.S.L.C. ORIENTATION AND INTERVIEW SCHEDULE

All Applicants and Parent/Guardian **MUST** attend ONE Orientation/Interview Date.

### Orientation/Interview times and dates are as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
Tues 5/18	6-9pm	North County Rec. Center 196 Hammonds Lane, Brooklyn Park 21225
Thurs 5/20	6-9pm	A.A. County Dept. of Rec. and Parks 1 Harry S. Truman Parkways, Annapolis 21401
Wed 5/26	6-9pm	A.A. County Dept. of Rec. and Parks 1Harry S. Truman Parkway, Annapolis 21401

### 2010 YOUTH SUMMER SERVE LEADERSHIP CHALLENGE Session dates and Locations

#### **Session 1:**

Lake Waterford      June 21-July 2      Monday-Friday 9am-3pm

#### **Session 2:**

Mayo Beach      July 6- July 16      Monday - Friday 9am-3pm

#### **Session 3:**

Mayo Beach      July 19- July 30      Monday - Friday 9am-3pm

#### **Session 4:**

Mayo Beach      Aug 5 – Aug 13      Monday - Friday 9am - 3pm

**Tentative Camp Bus Routes:  
VSSLV will ride the same buses as the Adaptive Day Camps**

<b>Route A: Central County/Annapolis</b>	<b>Route D: West County</b>
Severna Park MS	Meade MS
Magothy River MS	Joe Cannon Stadium
Germantown ES	Severn ES
Admiral Oaks	Old Mill MS
Safeway – Forest Drive	South Shore ES
Annapolis Middle – Rear	<b>Route E: North/East County</b>
Londontown Academy Edgewater	Lindale MS
Central ES	Brooklyn Park MS
Sam's Market	Marley MS
<b>Route B: West/ South County</b>	George Fox MS
Nicholas Bethel Church	Lauer's at Edwin Raynor
Four Seasons ES	Solley ES
Crofton ES	Lake Waterford (to Mayo)
Park/Ride Rt.50&214	<b>Route F North County</b>
Davidsonville UM Church	Point Pleasant ES
Southern HS	Bingo World
	St Philip Neri
	Glen Burnie HS

**\*\*Bus fee included in program registration fee\*\***

**\*\* All locations subject to change \*\***

**V.S.S.L.C. APPLICATION CHECKLIST**  
**(KEEP THIS FORM FOR YOUR INFORMATION)**

- I will have completed the 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> grade by June of 2010. **Please include a copy of your school ID.** If a school ID is not available please include some evidence from the school of the grade completed. (the top half of a report card etc.)
  
  - I have submitted an application, with application essay and two (2) references by **May 14, 2010**. **Applications must be received by this date.**
  
  - I will attend all days of my assigned session and Orientation/Interview.
- 

**WHAT WILL HAPPEN AFTER I SEND MY APPLICATION?**

1. You will receive a letter/receipt in the mail to let you know we have received your application.
  
2. You and your parent/guardian will attend one of the Orientation/Interview appointments. Failure to attend one of the appointments will result in immediate disqualification from consideration of for this program.
  
3. You will receive a letter notifying you if you have been accepted to the program along with the session(s) that you are assigned to.
  
4. Once accepted and sessions verified you may go online to make a payment, or mail non-refundable fee in the form of a check or money order made payable to Anne Arundel Recreation and Parks, along with your bus request form.
  
5. You will be on time at your assigned bus pick-up station ready to actively engage in camp everyday of your assigned session. **(1<sup>st</sup> day of the session each participant will receive a program shirt)**
  
6. Upon successful completion of the program you will receive a letter of completion and a certificate of hours earned.

**VOLUNTEER SUMMER SERVE LEADERSHIP CHALLENGE  
APPLICATION**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_  
(Street, City and Zip Code)

School \_\_\_\_\_ Grade Completing \_\_\_\_\_

Youth Contact Information:

Phone \_\_\_\_\_ Email \_\_\_\_\_

Parents Name \_\_\_\_\_ Emergency Phone \_\_\_\_\_

\*\*\*\*\*

Please indicate the order of which sessions you would like to attend by numbering your choices from 1-4. Any sessions that you are unable to attend please mark with an X.

- \_\_\_\_ Session 1      June 21- July 2
- \_\_\_\_ Session 2      July 6 - July 16
- \_\_\_\_ Session 3      July 19 - July 30
- \_\_\_\_ Session 4      Aug 2 - Aug 13

Desired Interview dates and locations: (list in order of Preference)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

1.                    Please list any clubs or organizations that you participate in.  
\_\_\_\_\_

2.                    How did you hear about the program?  
\_\_\_\_\_

3.                    What do you expect to gain from this program? (Attach a short essay)

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**SHORT ESSAY, TWO (2) REFERENCES, AND A COPY OF YOUR SCHOOL IDENTIFICATION CARD MUST ACCOMPANY YOUR APPLICATION. APPLICATION MUST BE RECEIVED BY May 14, 2010.**

**RETURN COMPLETED APPLICATION AND ALL MATERIAL TO:**

Wendy Scarborough, Recreation Supervisor  
Anne Arundel County Recreation and Parks Department  
1 Harry S Truman Parkway  
Annapolis, MD 21401

**ANNE ARUNDEL COUNTY DEPARTMENT OF RECREATION AND PARKS**  
**Volunteer Summer Serve Leadership Challenge**  
**REFERENCE FORM**

\_\_\_\_\_ is applying for a position at Volunteer Summer Serve Leadership Challenge with the Anne Arundel County Department of Recreation and Parks. Please comment briefly on each of the following:

How long have you known the applicant? \_\_\_\_\_

In what capacity? \_\_\_\_\_

Personality? \_\_\_\_\_

Punctuality? \_\_\_\_\_

Initiative? \_\_\_\_\_

Attitude? \_\_\_\_\_

Leadership Potential? \_\_\_\_\_

Quality of work? \_\_\_\_\_

Special Skills & Interest? \_\_\_\_\_

Recommend? \_\_\_\_\_

If no, explain why? \_\_\_\_\_

\_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form to the applicant in a sealed envelope.**

Thank you for your time!

**ANNE ARUNDEL COUNTY DEPARTMENT OF RECREATION AND PARKS**  
**Volunteer Summer Serve Leadership Challenge**  
**REFERENCE FORM**

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Leadership Potential? \_\_\_\_\_

Quality of work? \_\_\_\_\_

Special Skills & Interest? \_\_\_\_\_

Recommend? \_\_\_\_\_

If no, explain why? \_\_\_\_\_

\_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form to the applicant in a sealed envelope.**

Thank you for your time!